

The Carlsbad Recreation Department currently has an opening for a

Van Driver

Carlsbad Senior Center

Starting at \$ 10.00 per hour (Depending on qualifications)

Part-time position

Deadline: Open until filled

Definition: Under the direction of the Recreation Area Manager, performs assigned duties relating to picking up bulk and home meals from the caterers and transporting seniors to and from home to the center for weekday lunch, shopping, and doctor appointments. Scheduled hours are primarily from 9:00 AM to approximately 5:00 PM, Monday through Friday on an alternating 2 weeks on, 1 week off schedule. Occasional weekend or evening shifts required for excursions or tours.

Examples of Duties:

- Pick-up bulk and home delivered meals from the caterer
 - Transport seniors to and from the Center for lunch
 - Transport seniors to and from center or home for shopping , doctor's appointments & excursions
 - Conduct daily vehicle safety inspections
 - Maintain daily logs
 - Keep vehicles clean and gassed
 - Report all Maintenance or safety concerns
- Drive vehicles to Fleet Maintenance for regular service

Desirable Qualifications:

- Experience in driving a 25 passenger bus
- Experience in working with seniors
- Friendly, patient, calm and reliable

Requirements:

- Possession of or ability to obtain a Class B Drivers License with Passenger Endorsement*
- Possession of or ability to obtain, CPR & First Aid Certification*
- * At applicant's cost

Special Conditions:

- Must be able to work a flexible schedule including occasional weekends and evenings
- Required DOT drug testing at hiring

***Part-time employee cannot exceed 1,000 total hours worked in one fiscal year.**

APPLICATION PROCEDURE: – APPLY AT 799 Pine Avenue, Carlsbad CA (760) 605-4650.

DEADLINE: Open until filled

CANDIDATES MOST QUALIFIED WILL BE GRANTED AN INTERVIEW.

FOR MORE INFORMATION: CONTACT Gail Lynn at (760) 602-4682 or glynn@ci.carlsbad.ca.us or the City of Carlsbad website: www.carlsbadca.gov/hr

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